

**Lighthouse Youth & Family Services
Administrative Committee Minutes
November 14, 2019**

Members present: Dawn Green, Tim Timmel, Allison Kahn, Tamie Sullivan, Stephen Peterson, Lt. Elena Comeaux, Paul Haffner and Ken Feldmann

Members absent: Larry Sheakley

Additional staff present: Jodi Harding, Cathy Goold and Judy Oakman

This was a special meeting of the Lighthouse Youth Services, Inc., Administrative Committee held on Thursday, November 14 at noon at the offices at Lighthouse and by telephone conference.

Ms. Sullivan called the meeting to order at 12:05 pm. Mr. Haffner explained the purpose of this special meeting was to evaluate the recommendation and resolution of the New Life Properties Board to authorize the purchase of 47 E. Hollister for our New Beginnings program. The task for the Administrative Committee was to review program financial projections for sustainability and confirm use of funds for the purchase and renovation of the building.

Management also discussed the property generally and how it met several of the requirements for a new facility based on discussions over the last several months with staff and New Life Properties Board. This includes the impact of the Family First Prevention Services Act which requires increased clinical space and bedrooms. Management believes an increase in the capacity of New Beginnings is critical to meet our community's need for residential treatment.

Ms. Oakman reviewed in detail the programming and financial aspects including future staffing model, funding streams and facility uses. Ms. Oakman sent all board members the financial spreadsheet analysis Wednesday afternoon. She specifically explained the impact of Attorney General VOCA funding which has supported our New Beginnings program for several years. She performed her financial projections both as a best case scenario with existing VOCA funding as well as a worst case scenario without any VOCA funding. We had a slight decrease of 7% in VOCA funding this year and do expect some challenges going forward but highly unlikely to lose all of it. However, it is still good to stress test our projections.

The Committee also discussed the positive impact our decision to accept "open residential" youth has had on our budgets at both New Beginnings and the Youth Development Center. While these youth have higher acuity needs, the reimbursement rate is substantially more. It works better to have larger spaces and individual bedrooms to serve these young people. We have worked wonders at YDC and expect the same results with the Hollister property. Ms. Oakman confirmed based on the financial projections we would target 12 - 14 girls as a sweet spot, with slightly larger capacity.

Ms. Harding confirmed for the committee we have had over 200 referrals in 2019 accepting less than 20. Some of these were out of county or much higher acuity youth, but clearly management does not believe future referrals will be an issue. We expect there will be fewer residential treatment facilities in the state and those remaining will be more specialized like our New Beginnings program.

Mr. Timmel asked to confirm all of the management team supported the programming expansion. Mr. Haffner confirmed there have been robust discussions and we are all aligned with several critical decisions to come if we secure this property.

Mr. Haffner explained fundraising opportunities including the Ohio Capital Budget process which is underway as well as support from the Marge Schott Foundation for \$250,000 (\$50,000 per year over five years). We would do a targeted fundraising request to help with the purchase of the property.

With no further discussion, the Committee approved a motion by Ms. Sullivan, seconded by Mr. Feldmann to approve the proposed purchase of 47 E. Hollister as recommended by the New Life Properties Board and further resolved to use the capital reserve fund of the foundation for the property purchase and proposed renovations in an amount not to exceed \$2 million from that fund. The Committee discussed the opportunity to get a construction loan which Paul believed would help with fundraising requests. All Committee members voted in favor of the motion. There were no abstentions and none were opposed.

Paul Haffner
President & CEO