

## **Lighthouse Youth & Family Services Board of Trustees**

### **Commitment to Serve**

I \_\_\_\_\_, recognizing the important responsibility I am undertaking in serving as a member of the Board of Trustees of Lighthouse Youth Services, Inc. d/b/a Lighthouse Youth & Family Services (“Lighthouse”) hereby pledge to carry out all the duties and obligations inherent in my role as a trustee.

### **Responsibility of the Board of Trustees**

1. The Board of Trustees has oversight responsibility to ensure that Lighthouse achieves positive outcomes for the young people and families we serve. In keeping with this obligation, Lighthouse Trustees on a continuing basis will review and, when appropriate, update the mission of Lighthouse so that it remains relevant, current, and in keeping with the needs of our community.
2. The Board of Trustees is responsible for employing and monitoring the performance of the Chief Executive Officer (CEO). The CEO is responsible for staffing the agency and for routinely reporting to the board on all aspects of the agency necessary to keep the board duly informed. Working through its Board Chair, the Board of Trustees works closely with the CEO to ensure that its CEO is providing ethical, productive, and strategic leadership.
3. Periodically, the Board of Trustees will evaluate its composition and performance. The composition of the Board shall be balanced, with a diversity of personal backgrounds, interests, skills, and influence. The Board of Trustees takes leadership in the recruitment of new board members.
4. The Board of Trustees provides financial and policy oversight related to the development and renewal of the mission of Lighthouse.
5. The Board of Trustees ensures the ongoing strategic planning and evaluation of all programs and services offered through Lighthouse.
6. The Board of Trustees ensures that Lighthouse has the needed financial resources to accomplish its mission. The Board accomplishes this responsibility through its active participation in fundraising and through its efforts to secure ongoing personal support from volunteers, policy makers, and other key stakeholders. As a group, the Board opens doors for major gifts, actively engages in the cultivation of major donors, provides lists of potential donors for Lighthouse, and seeks donations for special events. From time to time,

Lighthouse conducts capital campaigns. The Board is expected to support these special campaigns through its individual contributions and through its active leadership.

### **The Rights of Board Members**

All board members have the right to:

- Receive notice of board meetings and the agenda.
- Attend and participate in board meetings.
- Examine the financial reports of Lighthouse, its records, minutes, financial statements, and contracts.
- Place items on the board meeting agenda at the appropriate time.

### **Individual Responsibilities of Board Members**

- To participate, if feasible, on at least one standing committee or board affiliate corporation.
- To attend at least 50% of the scheduled board meetings and committee meetings each year.
- To act only with the full board and not as individuals unless authorized to do so by the full board.
- To speak for the full board only when the full board sanctions their doing so.
- To serve as an ambassador to raise awareness and good will for Lighthouse.
- To make financial contributions to Lighthouse at a level of personal significance (and in multi-year gifts, remain current in your pledge) toward the goal of 100% participation.
- To give of their volunteer efforts and time.
- To provide significant volunteer leadership and support for Lighthouse fundraising events.

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Board Member

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Date

