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Thursday, October 9, 2008

Cincinnati Not-for-Profit News

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NEWS AND ORGANIZATIONS

Jessica A. Wabler has been chosen to fill the position of Executive Director at the **Madisonville Education and Assistance Center**. [FMI](#)

As the campaign enters its final month, **United Way of Greater Cincinnati** has raised \$37.6 million, 59.7 percent of its \$63 million goal.

Lighthouse Youth Services announced a \$1 million challenge grant from **Susan and Dan Pfau** to kick-off a \$4 million building campaign to move its administrative offices and some program offices to historical Time Hill, the former Gruen Watch Company building located at 401 East McMillan Avenue. The Pfau's have presented a \$1 million challenge grant to help Lighthouse purchase the new building and expand its services.

Ulmer's Auto Care held a promotion in August called The Oil Change That Gives Back which donated \$5.00 from every oil change performed in August to **St. Vincent DePaul Thrift Stores**.

Substance Abuse and Mental Health Services Administration (SAMHSA) has a free sustainability toolkit for all nonprofits. This toolkit covers action plans, strategic planning process, organization assessment tools, market plan writing, budget planning, financial planning, how to attract donors, and evaluation planning. This toolkit can be [downloaded](#) at no charge from the SAMHSA website.

The Urban Institute has a free tool on their website that helps nonprofits file an IRS e-postcard. Nonprofits that

have annual budgets below \$25,000 are required to file an e-postcard even though they are not required to file a 990. This website helps nonprofits file an e-postcard and provides technical support for all nonprofits. [FMI](#)

Northern Kentucky Data Plan: To identify important issues in three areas: physical health, lifestyle and environment, and access to health services. The 10-year review looks at progress made toward achieving the vision of a healthy community in Kentucky. For more information on the 10-year review, [please visit](#).

Extension of Charitable IRA Rollover – Our friend Brent Dunn,CFP shares that the recent government “Rescue Plan” extended for 2008 and 2009 the ability for some taxpayers to make tax free distributions from IRAs to public charities. This is advantageous to any charitably inclined individual over age 70½ who has an IRA and who reluctantly has to take a fully taxable distribution every year, whether or not they need the income. The tax free distribution limit is \$100,000 per year.

The American Federation for Aging (AFAR) is awarding fifteen grants up to \$75,000 for research projects that include basic mechanisms of aging. For more information, [please visit](#).

U.S. Department of Health and Human Services, National Institutes of Health (NIH), National Institute of Mental Health (NIMH), National Institute on Drug Abuse (NIDA), and the National Institute on Alcohol Abuse and Alcoholism (NIAAA) **is awarding grants to fund research that will reduce the burden of suicidality** (deaths, attempts, and ideation). For more information, [please visit](#).

Turning financial Advisors into fundraising allies: Fundraisers and financial advisors can coexist peacefully and serve donors' needs. [FMI](#)

Closing down the right way. When nonprofit boards have to dissolve the organization. [FMI](#)

Apparently many baby boomers believe the world they are bequeathing to their children is worse off than the one they inherited — which is why they are planning to improve it during their retirement years as volunteers. [FMI](#)

Become a blogger and relax. A system approach to information overload. [FMI](#)

News From www.bizjournals.com

The University of Cincinnati College of Medicine, along with its affiliated teaching hospitals, generated \$4.8 billion in economic impact for the region and across the state in 2007. [FMI](#)

Retired Procter & Gamble vice president **Mary Anne Gale** has joined Williams College of Business' **Gerald DeBrunner** Executive-in-Residence program at Xavier University, the school said Tuesday. [FMI](#)

The Neuroscience Institute of Cincinnati is starting the Brain Tumor Center with an expected \$26 million in investment over 10 years. [FMI](#)

News From www.Philanthropy.com

The Internal Revenue Service has announced that it will soon be sending a questionnaire to roughly 400 colleges and universities to collect information on their executive compensation, endowments, and income from unrelated businesses. The survey results will be used to identify how higher-education institutions are currently reporting financial data and if gaps in information exist that need to be filled in.

In deciding which charities to support, many wealthy donors do not judge nonprofit organizations by how much they spend on overhead costs, despite the popularity of that measure among watchdog groups and others, a new survey has found. Interviews with 33 people who give away an average of \$1.5-million annually, found that most had built businesses in finance, technology, pharmacology, and other fields.

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Nonprofits Helping Nonprofits

The Leadership Council of Human Services Executives

The Leadership Council of Human Services Executives is an organization where human services executives work in partnership with one another to set the direction for the provision of human services in the greater Cincinnati region. The purpose of the Leadership Council is to serve as a professional association, through which its members unite their efforts to achieve the Council's mission. The mission of the Council is to:

- Develop the Leadership Capacity of member agencies
- Strengthen the Resource Base of member agencies
- Act as the Collective Voice of member agencies and those they serve

The Council provides its' member organizations with opportunities for training and networking through membership meetings and workshops, as well as a number of other services including a workers' compensation plan, group purchasing, a non-profit salary survey, and an Ethics helpline - all focused on building capacity and resources. Membership is open to 501(c)3 human services organizations. For additional information and to learn about joining the Leadership Council go to www.humanservicesexecs.org or email swilke@lchse.org.

November 5 Workshop – Managing Your Most Important Resource – Your Employees

The Leadership Council of Human Services Executives is hosting a human resources workshop on November 5, 2008, "Are you Managing Your Most Important Resource? your Employees" The workshop is intended for Executive Directors, CEOs, HR professional staff and board members who serve on agency personnel committees. Content will include sessions on the policies and procedures you should know about today, a panel discussion with labor relations attorneys on issues that occur with employees and volunteers, and a session that explores managing a multi-generational workforce. The workshop is open to all non-profit agencies. For further details and registration information, contact Sue Wilke at swilke@lchse.org.

Sue Wilke
Executive Director
Leadership Council of Human Services Executives
1650 Russell Street
Covington, Kentucky 41011
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www.humanservicesexecs.org

The Greater Cincinnati area has a broad range of nonprofit organizations who exist to strengthen nonprofit organizations, nonprofit leaders, and the nonprofit sector. Like those of you in organizations who serve the homeless, advance literacy, or bring the arts to life, they have limited time and resources to promote their efforts. We are launching this weekly segment to highlight these organizations and keep you informed about what they are doing and how they can help support your organization. Please contact us at Bryan@notforprofitnews.com if you are a capacity-building nonprofit that we have not yet contacted.

[SUBMIT NEWS](#)

VOLUNTEER OPPORTUNITIES

Madisonville Education and Assistance Center (MEAC) is accepting volunteer applications to fill a variety of fulfilling volunteer positions. Contact Jessica Wabler at 271-5501 for more information.

www.NKYHelps.org is a groundbreaking, state-of-the-art website with a comprehensive database of Northern Kentucky nonprofit organizations and volunteers. It is designed to funnel volunteers and donations from the local community to your organization.

BOARDBANK (United Way of Greater Cincinnati) Fill out an application to add your name to a list of volunteers interested in serving on a board. [FMI](#)

United Way Volunteer Connection – Find Volunteer Opportunities, Post Volunteer Opportunities. [FMI](#)

Volunteer Through the Fine Arts Fund [FMI](#)

Jobs

Post Your Job Ads Here!

[SUBMIT ADS](#)

Now's the time to advertise positions you want to fill in September. Just forward your ad to CincyAds@notforprofitnews.com We will promptly post it on the www.notforprofitnews.com website for 4 weeks and publish it to 1100+ subscribers in the next two editions of the Cincinnati Not-for-Profit News - only \$100 for two weeks (or \$75 for one week). For only \$50 more, we will also include it in the Indpls Not-for-Profit News with 7,000+ subscribers. We will e-mail an invoice after posting.

Career Advancement Director, Cincinnati Works - Develop and manage unique program dedicated to creating, offering and supporting opportunities for people in entry level jobs to advance to positions that enable self sufficiency. Requires strong work history, 2 - 7 years experience in HR, creative program development, understanding of entry level employment positions, career pathways and/or job coaching. Needs to communicate with people of all backgrounds, demonstrate initiative and manage a quick paced work environment. Must be comfortable with data base management and demonstrate positive attitude as a team player. Passion to serve people living in poverty essential. Bachelor's degree required. Driver's license required; Excellent verbal and written communication skills; BA or equivalent, experience with Word, Excel and Outlook. Salary \$35,000 to \$50,000, dependent on experience. Send cover letter and resume to President, Cincinnati Works, 37 W. 7th Street, Suite 200, Cincinnati, OH 45202. EOE (Featured October 9 and 16)

Job Coach, Part time 15-20hrs/week, LADD (Living Arrangements for the Developmentally Disabled) Inc. 's mission is to support adults with developmental disabilities to lead a full life by providing community based services, person by person, that will maximize individual development, community inclusion, independence, and their contribution to the society in which they live. Provide coaching services to a variety of individuals with a variety of developmental disabilities. Requires Bachelor's degree or equivalent, or 3-5yrs related experience and/or training, or equivalent combination of educational experience. Responsible for having detailed knowledge of job coaching principles and practices for people with disabilities, and coaching individuals on the job to learn and complete their job duties with as much independence as possible. Establish positive working relationships with local employers of individuals receiving job coaching services. Contact: hr@laddinc.org (Featured October 9 and 16)

Executive Director, The Coalition for a Safe and Drug-Free Fairfield - Ensure that the coalition represents the cultural, racial, and economic diversity of the community. Oversight of fund development. Facilitate annual review of Strategic Plan. Prepare annual coalition work plan and budget. Serve as representative to the partnerships within the service region, state, and nation. Oversight of all communications, including maintenance of all records. Bachelor's degree required, plus 3-5 yrs experience in coalition building and/or substance abuse prevention. Full job description at http://www.notforprofitnews.com/images/100801_ExDir_Coa_Safe_Drug_Free_Fairfield.pdf. Contact: Jeff Stewart, Coalition for a Drug-Free Greater Cincinnati, 2330 Victory Parkway, Suite 703, Cincinnati, OH 45206. (Featured October 9 and 16)

Program Coordinator, The Coalition for a Safe and Drug-Free Fairfield - Manage community-wide initiatives focusing on environmental programs, practices and policies to address drug abuse related issues. Maintain community relations. Primary liaison to volunteer community leaders and groups for special projects. Plan and run meetings and trainings with volunteer leaders. Public speaking and group facilitation. Represents coalition at community meetings and events. Bachelor's degree required. Experience in coalition building and/or substance abuse prevention. Full job description at http://www.notforprofitnews.com/images/100802_ProgCoord_Coa_Safe_Drug_Free_Fairfield.pdf. Contact: Jeff Stewart, Coalition for a Drug-Free Greater Cincinnati, 2330 Victory Parkway, Suite 703, Cincinnati, OH 45206. (Featured October 9 and 16)

Ohio PRIDE Coordinator, PRIDE Youth Programs - Each year PRIDE organizes, implements, and hosts the world's largest youth drug and violence prevention conference. Using the vehicles of public speaking, drama, dance and song, PRIDE Youth Teams offer programs for students in kindergarten through college. Ohio PRIDE Coordinator will be responsible for overseeing the statewide coordination, training and support of all levels of PRIDE Youth Programs throughout Ohio. **This is a contract position.** Will be expected to work up to 30 hrs a week with a flexible schedule, and available to work evenings and some weekends. Full job description at http://www.notforprofitnews.com/images/100803_Ohio_PRIDE_Coordinator.pdf. Please mail/email all résumés or letters of application to Mr. Jay DeWispelaere, President/CEO, 4 W. Oak Street Fremont, Michigan 49412, or info@prideyouthprograms.org, applications will be received until 5:00p.m.on Friday October 10, 2008 (Featured October 9 and 16)

Account Executive / TV Advertising Sales, WSTR/My64 is seeking a highly motivated person to sell commercial advertising time to local businesses and advertising agencies. Fund-raising or outside sales experience preferred. Must be able to identify the business objectives and advertising strategies of clients/prospects. Relationship building, prospecting and working with a team to create marketing and advertising ideas to present to area businesses. If you are interested in selling some of the best media in Cincinnati, we want to hear from you. Please contact Stefan Schellhas, Local Sales Manager, at 513-841-4626 or email to sschellhas@sbgnet.com EOE/DFW (Featured October 2 and 9)

CFO & VP of Administration, Cincinnati Museum Center at Union Terminal - To oversee finance, human resources, information systems, facilities and operations, retail operations, and facility rentals. Five to ten years experience as CFO or manager of twenty million dollar operation with an MBA preferred. Full description at : http://www.cincymuseum.org/information_center/employment_volunteer/CFOandVicePresidentofAdministration.asp Please respond with resumes with salary requirements to: dhoward@cincymuseum.org EOE (Featured October 2 and 9)

Membership/Database Coordinator, National Association of Directors of Nursing Administration - Seeking professional, customer-service oriented individual to promote and maintain national membership. Responsibilities include: developing and maintaining member recruitment and retention programs, maintaining the membership database, invoicing and collecting dues, and working collaboratively with state chapters. Excellent written and oral communication skills, ability to work independently. Must have two years related experience. Requires some travel. Respond with resume and references to: Norma Skoog, National Association of Directors of Nursing Administration, Inc., 11353 Reed Hartman Highway, Suite 210, Cincinnati, Ohio 45241. (Featured October 2 and 9)

Indy - Annual Fund Coordinator, The Children's Museum of Indianapolis - Secure financial resources through techniques targeted at retaining and upgrading existing donors, including direct mail, individual donor cultivation, e-communications strategies, phone-a-thons, surveys and other responsibilities. Serve as primary liaison to Annual fund donors who are not assigned to a gift officer. Manage annual staff campaign in support of the Annual Fund. Must possess an undergraduate degree and min. 2 yrs professional experience in development. Requires excellent interpersonal skills, writing skills data accuracy and grammar. Must be computer literate; experience with Microsoft Office Suite and Blackbaud software, preferred. Respond to: ATTN: HR Department, P.O. Box 3000, Indianapolis, IN 46206-3000, fax to 317-920-2047, or hrweb@childrensmuseum.org. EOE (Featured October 2 and 9)

More than 100 recent Cincy-area nonprofit [job openings](#).

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Featured Article

What's Really Happened to the Form 990? –Part 2 What does your organization and board need to know and do about it?

[James Simpson](#), Financial Technologies and Management

2008 has seen the largest number of changes ever in the accounting and finance expectations of nonprofit organizations.

First, the new auditing standards have increased the scope and expectation of the annual audit. We are working with our clients to provide additional audit preparation services to prepare them for these new auditing standards while maintaining a timely and reasonably priced audit.

The Internal Revenue Service has made major changes to the Form 990 for fiscal years starting in 2008. There are several things that you need to start thinking about now to prepare for these major changes.

First, you should budget for a substantial increase in the tax preparation costs to prepare the Form 990 which now is 11 pages long with 16 additional schedules. Most 501(C)3 organizations will need to complete 7 schedules.

Second, Board level review is required for every organization.

Third, family member involvement must be disclosed.

Fourth, you must disclose how the Form 990 is available to the public. There is more disclosure in the following areas – so you may need to modify your current systems to provide this information to adequately prepare the annual tax filing:

- In-Kind or noncash contributions
- Fundraising and gaming
- Grants made to other organizations and individuals
- Volunteer tracking
- Governance policies and procedures including conflict of interest, whistleblower, and document and retention
- Additional disclosure for fees paid to non-employees

We have an upcoming training on the new form 990 and auditing changes to determine the impact on your organization and what you should be doing.

Please join Bryan Orander and me on October 21st from 9:00-noon at the United Way building for a practical discussion about how the latest changes in the form 990 and auditing changes impact your efforts. [Go here FMI and to register.](#)

Swap Meet

[SUBMIT NEEDS OR DONATIONS](#)

NEED: Due to the widespread power outages, the Brighton Center has seen a 4x increase in the number of people seeking aid. Needs: non-perishable items, juice, water, ice, flashlights and batteries. Donations are accepted 9-5 p.m. daily at 799 Ann Street, Newport, KY.

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Training/Events

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LOCAL (SW Ohio, N. KY, SE IN)

The Cincinnati chapter, American Association of Grants Professionals meeting on Friday, Oct. 10, 2008 from 12-1:30 p.m. at Room 102, Stealy Library, Northern Kentucky University. Kelly Firesheets of The Health Foundation talks on the topic "Reporting and Sustainability". Cost: Free to AAGP members, \$10 for nonmembers, payable at the door. RSVP or for information: Laura Sullivan, sullivanl@nku.edu

Networking & Knowledge Luncheon by AFP Cincinnati chapter on Tuesday, October 14, 2008 from 11.30 am at Vernon Manor Hotel, 400 Oak Street in Avondale. \$20 for members, \$30 for non-members. To register, call (513) 554-3072.

The Interfaith Hospitality Network Of Northern Kentucky In Celebration of our 15th Anniversary Invites you to A **Premier Screening of the Film "Ordinary Radicals"** at The Carnegie Visual & Performing Arts Center, 1028 Scott Blvd. , Covington, KY. October 15th, 2008 at 7:30 pm.

Join the Greater Cincinnati Planned Giving Council For Its **Annual Development Seminar**, Featuring Penelope Burk on October 16th from 7:30 a.m. to 11:30 a.m. at the Millennium Hotel 50 West Fifth Street, Cincinnati, OH 45202.

NEW Form 990 - Join Bryan Orander and Jim Simpson, CPA on October 21 to discuss both the governance and accounting implications of the new tax form and the very practical things you should do to prepare. Breakout

discussions for staff and board members. [FMI or to register.](#)

The Leadership Council of Human Services Executives is holding a human resources workshop on November 5, 2009, "Are you Managing Your Most Important Resource-your Employees" The workshop is intended for Executive Directors, CEOs, HR professional staff and board members who serve on agency personnel committees. The workshop is open to all non-profit agencies. FMI and registration information, contact Sue Wilke at 859-547-1349 or swilke@lchse.org.

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Questions?

Contact the Charitable Advisors team.

- [Bryan Orander](#), President & CEO
- [Kristen Orander](#), To place Job Ads and Banner Ads
- [Julie Struble](#), Administration and News Submissions

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